

SAN DIEGO UNIFIED SCHOOL DISTRICT

Payroll Department

2023-2024 School Year Calendar

Certificated Schedule

Name: _____
 Employee ID #: _____
 Job Title: _____
 Location Name/Loc #: _____
 Work Telephone: _____

X = Contract Days
H = Mandated or Declared Holiday
P = Prep Days

191 Days - Traditional Psychologist

	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	TOTALS		CUM TOTALS
JULY	3	H/4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28	31					Jul	0	0
AUGUST		1	2	3	4	7	8	9	10	11	14	15	P/16	P/17	P/18	21	22	23	24	25	28	29	30	31		Aug	14	14
SEPTEMBER					1 X	H/4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	Sep	20	34
OCTOBER	2 X	3 X	4 X	5 X	6 NI	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31				Oct	21	55
Thanksgiving Break																												
NOVEMBER			1 X	2 X	3 X	6	7	8	9	H/10	13	14	15	16	17	20	21	22	H/23	H/24	27	28	29	30		Nov	16	71
Winter Break																												
DECEMBER					1 X	4	5	6	7	8	11	12	13	14	15	18	19	20	21	H/22	H/25	26	27	28	H/29	Dec	11	82
JANUARY	H/1	2 NI	3 X	4 X	5 X	8	9	10	11	12	H/15	16	17	18	19	22	23	24	25	26	29	30	31			Jan	20	102
FEBRUARY				1 X	2 X	5	6	7	8	9	12	13	14	15	H/16	H/19	20	21	22	23	26	27	28	29		Feb	19	121
MARCH					1 X	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	Mar	21	142
Spring Break																												
APRIL	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30				Apr	17	159
MAY			1 X	2 X	3 X	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	H/27	28	29	30	31	May	22	181
JUNE	3 X	4 X	5 X	6 X	P/7 X	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28						Jun	10	191
Time and Labor Calendar = C10 TPSYCH																												
Total 191 191																												

 (Employee Signature) (Date)

 (Principal/Department Head Signature) (Date)

PAYROLL USE ONLY	
Input Date:	
Input By:	
Pay Group:	

I have discussed this work schedule with the employee and am approving it in order to meet instructional/program requirements.